



## The Classical Association: Code of Conduct for Trustees

It is the responsibility of trustees to:

- act within the Association's Constitution and the law – being aware of the contents of the Constitution and the law as it applies to the Association;
- act in the best interest of Association as a whole – considering what is best for the Association and its beneficiaries and avoiding bringing the Association into disrepute;
- manage conflicts of interest effectively – registering, declaring and resolving conflicts of interest. Not gaining materially or financially unless specifically authorised to do so;
- respect confidentiality – understanding what confidentiality means in practice for the Association its Council, Boards and committees and the individuals involved with it;
- have a sound and up-to-date knowledge of the Association and the environment – understanding how the Association works and the environment within which it operates;
- attend meetings and other appointments or give apologies – considering other ways of engaging if unable to attend trustee meetings;
- prepare fully for meetings– reading papers, querying anything you don't understand and thinking through issues in good time before meetings;
- actively engage in discussion, debate and voting in meetings – contributing positively, listening carefully, challenging sensitively and avoiding conflict;
- act jointly and accept a majority decision – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so;
- work considerately and respectfully with all – respecting diversity, different roles and boundaries.

Trustees are asked to honour the content and spirit of this code.