



## The Classical Association: CODE OF CONDUCT AND USE OF SOCIAL MEDIA AT CONFERENCE

The Classical Association holds its annual conference online when circumstances do not permit the conference to be held at a UK institution.

The Classical Association seeks to create an inclusive atmosphere at the conference; this means an environment in which all attendees may participate equally, and may learn, network, and converse with colleagues in an environment of mutual respect. All attendees, speakers and organisers are required to conform to the following Code of Conduct which applies to all conference-related activities online.

### Code of Conduct:

Everyone who attends the conference is entitled to an experience that is free from harassment, bullying, and intimidation. This includes, but is not limited to sexual harassment and misconduct, including unwelcome physical or verbal advances or contact of a sexual nature. Harassment also includes, but is not limited to, stalking and bullying based on sexual orientation, gender identity, age, disability, religion, race, or ethnicity.

Such conduct is harmful, disrespectful, and unprofessional. No attendee should, under any circumstance, engage in harassing, bullying, or intimidating behaviour directed at any other attendee. All attendees accept the obligation to uphold the rights of fellow attendees to be treated with respect.

### Reporting harassment:

If an attendee experiences harassment which makes them feel uncomfortable or unsafe (including any of the behaviours listed above, widely inclusive), that person is encouraged to make a report in writing and/or to speak in person to:

- the Association's Honorary Secretary, James Robson:  
[james.robson@open.ac.uk](mailto:james.robson@open.ac.uk) | Tel: +44 (0) 1908 659683;
- or Chair of the Association's Teaching Board, Sharon Marshall:  
[Sharon.Marshall@exeter.ac.uk](mailto:Sharon.Marshall@exeter.ac.uk) | +44 (0)1392 724294.

Useful information to provide in such a report includes:

- identifying information (e.g. the name of the participant);
- the behaviour you wish to complain about;
- the approximate time of the incident;
- the circumstances surrounding the incident;
- other people involved.

All written and verbal reports will remain confidential. All reports of inappropriate and harassing behaviour will be looked into, and where appropriate further action will be taken. Further action may include speaking to the person about whom the complaint has been made, asking them to refrain from further contact with the affected attendee, or contacting the police; this will be done in conjunction with the affected attendee(s). Participants asked to stop harassing behaviour are expected to comply immediately.

Your registration for the 2021 Classical Association conference online indicates your acceptance of this policy.

### **Use of social media:**

The Classical Association uses social media as a complementary channel for conference communication. Ideally, this encourages and perpetuates the intellectual exchange inspired by keynotes, guest speakers and conference delegates. It facilitates virtual attendance at Classical Association events and helps resolve the dilemma of wanting to attend more than one panel at the same time where panels are held contemporaneously.

In order to ensure that conference social media use is a positive and affirmative experience both for users, and for non-users who are quoted and referenced, throughout a Classical Association event, we request that social media users adhere to the following guidelines.

1. Think before you tweet. Use common sense and courtesy when tweeting. Remember, we are a community of professionals and we should conduct ourselves professionally.
2. Be generous with compliments and feel free to share interesting links to projects and materials, highlighting colleagues' research in a positive way. The tone of tweets should always be polite and respectful, as if you were speaking to the presenter directly.
3. Questions, comments and constructive feedback should be made on social media in a courteous manner. When quoting or citing others' work, we ask users of social media to uphold our scholarly values of intellectual collegiality and accuracy, and to respect context at all times with a view to avoiding misrepresentation and appropriation.

4. Seek permission before tweeting unpublished research. Respect the presenter's wishes. If a presenter says they would not like their paper to be tweeted, then this should be adhered to. If a presenter is comfortable with tweeting of comments but asks you to refrain from tweeting images of their slides, please adhere to this too. We ask that Panel Chairs check presenters' wishes and inform the audience of them at the beginning of a panel.
5. If a presenter has a Twitter handle, mention it in the first of your tweets from the panel. Use the presenter's initials or surname in subsequent tweets, and thread your tweets if possible. Also include the conference hashtag so others may find tweets relating to the conference and their work quickly. In some cases, it may be sensible to include any panel hashtag as well. When quoting directly, always include the name of the presenter or their Twitter handle.
6. Questions and comments should always relate to the presenter's research and ideas only – not to their person or their mode of presentation. The strength of our community comes from its diversity.

These guidelines reflect our common understanding and goal of a collaborative, shared environment. We expect them to be followed in spirit as much as in the letter. In the case of inappropriate social media use, please inform a member of the conference team and please do not engage with tweets that may be in breach of these guidelines.

Social media guidelines adapted with kind permission of the [Society for the History of Authorship, Reading and Publishing](#)