THE CLASSICAL ASSOCIATION JOURNALS BOARD:
Terms of Reference

1. The Classical Association Journals Board is a committee of the Council of the Association, charged with responsibility for general editorial policy for the academic journals owned by the Association, namely *Classical Quarterly*, *Classical Review*, *Greece & Rome* and the *Journal of Classics Teaching*.

2. The Board shall appoint Editors for the journals and determine their terms and conditions of appointment (save for the level of editorial honoraria which shall be determined by the Association’s Finance Committee).

3. The Board shall meet at least once a year, and at that stated meeting receive:

   (i) written reports from the Editors;
   (ii) details of the prices for the journals set on behalf of Council by the Association’s Finance Committee, having regard to financial information presented by the Publisher ordinarily at the Finance Committee’s March/April meeting;
   (iii) a written report from the Publisher including any update to financial information supplied to the Finance Committee earlier in the year.

4. Council shall receive a report from the Board annually, ordinarily at its November meeting.

5. Membership of the Board shall be as follows: a Chair (appointed by Council), the Chair of Council (ex officio), the Honorary Secretary to Council (ex officio), The Honorary Treasurer (ex officio), and up to 6 further members appointed by Council, with the CA Secretary in attendance as Secretary. The Chair and the ordinary members shall be appointed for a term of four years, with the possibility of extension for a single further term of four years, provided that initial terms of service may be varied for the members first appointed in order to ensure a reasonable system of rotation.

6. The Editors and a representative of the Publisher shall be invited to attend all meetings of the Board, which shall however have a category of business reserved to its members and officers.

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